



Resource Facilitator - Early Literacy

EarlyON Child and Family Centres

Full-time Contract, 35 hr./wk. ending November 1, 2024, District of Parry Sound

Employment with the District of Parry Sound Social Services Administration Board offers an opportunity to make a positive contribution to our communities. Providing caring human services, we are a forward-thinking organization focused on continuous improvement, employee growth and development, and providing exceptional service.

We are seeking a Resource Facilitator- Early Literacy for our EarlyON Child and Family Centre Programs. The primary focus of this position is as follows:

Responsibilities

Working collaboratively the Early Literacy Facilitator will develop, promote, and support high-quality literacy-based learning opportunities for children 0 – 6 years of age by providing age-appropriate play-based participatory activities using the four foundations embedded in the Ontario pedagogy, 'How Does Learning Happen?'. The Early Literacy Facilitator is responsible for developing and presenting engaging resources and workshops for parents, caregivers, and community partners.

Qualifications

- Early Childhood Education Diploma, and current membership in good standing with the College of E.C.E. or an equivalent combination of education, training, and program-related experience as determined by the College of E.C.E.
- Ability to communicate with children, adults, and community partners in a friendly and cooperative manner.
- Knowledge and understanding of all legislation relevant to the position.
- Ability to work independently, as well as part of a team.
- Strong written and verbal communication skills.
- Proven leadership skills.
- Basic level of computer skills.
- Clear knowledge and understanding of the role early literacy including mathematical and physical literacy has on young children's overall development.
- Ability to plan and implement effective programs where children of all ages are seen as capable, competent, curious participants.
- Ability to plan and implement inclusive programs that are accessible and responsive to children, parents, caregivers, and community partners with varying abilities, cultural language, socio-economic, sexual orientation, and religious backgrounds.
- Ability to organize and prioritize workload.
- Valid certification in Standard First Aid, including Infant and Child CPR.
- Clear Vulnerable Sector Check.
- Excellent knowledge of current child development trends.
- Must have a valid class G driver's license, access to a reliable vehicle, and ability to travel throughout the District as required.

Rate of Pay: \$23.73 / hour (as per Collective Agreement)

Please submit a cover letter & resume referencing job ID 23U-66 by November 14, 2023

Attn: Danielle Villeneuve, CHRP. Director of Human Resources

1 Beechwood Drive, Parry Sound, ON P2A 1J2. Fax: (705) 751-5370, Email: jobs@psdssab.org

We thank all applicants for their interest in this position, however only those receiving an interview will be contacted. Upon request by the applicant, accommodations will be provided in all parts of the hiring process.

The DSSAB is committed to providing accommodations for people with disabilities. If you require an accommodation, please advise the HR department accordingly.

The DSSAB actively seeks candidates from First Nations, Métis and Inuit, racialized and LGBTQ2S+ communities, women, and people with disabilities. We encourage people from all backgrounds to apply to our positions.