

# **School-Age Program Facilitator**

## **School-Age Program**

**Part-time Contract – 18 Hours / Week, After School Program**

**September 6, 2022 – June 30, 2023**

**Location – Magnetawan Public School, Magnetawan (East Parry Sound)**

Employment with the District of Parry Sound Social Services Administration Board offers an opportunity to make a positive contribution to our community. Providing caring human services, we are a forward-thinking organization focused on continuous improvement, employee growth and development, and providing exceptional service.

We are seeking a School-Age Program Facilitator to guide and supervise children enrolled in the School-Age Program in all areas of development, under the direction of the Supervisor and in accordance with the Child Care and Early Years Act. Work includes direct interaction with children that can be physically demanding.

### **Qualifications**

- Early Childhood Education Diploma and current membership with the College of E.C.E.; or a Diploma or Degree in Recreation and Leisure Services or Child and Youth Care; or a member in good standing with the Ontario College of Teachers
- Related experience in a school-age field is an asset
- Good written and verbal communication skills
- Clear Vulnerable Sector Check
- Ability to deal professionally with peers and parents in a friendly and cooperative manner
- Ability to work independently, as well as part of a team
- Knowledge and understanding of all legislation relevant to the position
- Basic level of computer skills required
- Valid certification in Standard First Aid, including Infant and Child CPR
- Must obtain Food Handlers certification within 3 months of hire

**Rate of Pay: \$23.48 / hour (as per Collective Agreement), plus 4% vacation pay**  
**Please submit cover letter & resume referencing job ID 22U-30 by August 4, 2022**

**Attn: Danielle Villeneuve, CHRP**

**Manager of Human Resources**

1 Beechwood Drive, Parry Sound, ON P2A 1J2

Fax: (705) 751-5370, Email: [jobs@psdssab.org](mailto:jobs@psdssab.org)

We thank all applicants for their interest in this position, however only those receiving an interview will be contacted. Upon request by the applicant, accommodations will be provided in all parts of the hiring process.

The DSSAB welcomes and encourages candidates from First Nations, Métis and Inuit, racialized and LGBTQ2S+ communities, women, and people with disabilities. The DSSAB is committed to providing accommodations for people with disabilities. If you require an accommodation, please advise the HR department accordingly.