

Village of South River
Council Meeting – December 10, 2018

The meeting of the Council of the Village of South River was held on Monday, December 10, 2018 in the South River Council Chambers. A quorum was present. In attendance were Mayor Jim Coleman and Councillors Ian McNeil, Doug Sewell, Brenda Scott and Teri Brandt.

Staff in Attendance: Sherri Hawthorne; Chief Financial Officer
Susan L. Arnold, Clerk Administrator

Public in Attendance: Tim Hainsworth; Local Business Owner (Corner Wines)

1. **Call to Order** –The meeting was called to order by Mayor Jim Coleman at 5:30 p.m.
2. **Declaration of Pecuniary Interest and General Nature Thereof**
None Declared

291-2018 Brandt/Sewell

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the addition of Todd Lucier’s “Ice Ribbon Update” as agenda item #7.

Carried

3. Guests and Deputations

Mayor Coleman welcomed Mr. Hainsworth to the meeting and invited him to take a seat at the council table.

5:32 p.m. The OPP arrived following a 9-1-1 call prior to the start of the meeting regarding an issue in the parking lot. Sherri Hawthorne left the meeting to speak with the officers.

Mr. Hainsworth began by saying that he and his wife had seriously considered opening a retail cannabis store when it became legal to do so later in the spring of 2019. After further research and additional information which has been released by the Province they have chosen not to pursue that opportunity. However, Mr. Hainsworth fully believes a legal cannabis retail store in the Village of South River is a good idea for a number of reasons and hopes someone will open one. Mr. Hainsworth understand the Council is considering the decision to either opt into allowing for permitting legal sales of cannabis in the village or opt out of it at this time. Once a municipality advises the provincial government it plans to opt in that decision is not reversible. If the Village choses not to opt in at this time it will have the option to do so once further information, requirements and associated costs relating to enforcement have been finalized at the provincial level.

5:36 p.m. Sherri Hawthorne rejoined the meeting.

Ms. Hawthorne advised Council a notice had been received from the provincial government allocating \$10,000 to the municipality for additional enforcement costs which may arise as a result of the legalization of cannabis within the province. Costs may include wages, re-writing by-laws, calls for service to the OPP, etc. It is not known at this time whether this funding is a one time only funding source or whether there will be additional funds provided to municipalities each year moving forward. It is still not clear what costs will be incurred as a result of legalization and whether the municipality will have to also allocate funding to cover these costs.

Discussion relating to both economic spin-off and enforcement continued.

Mr. Hainsworth thanked Council for its time and the dialogue. Mr. Hainsworth left the meeting at 5:55 p.m.

4. Adoption of Minutes

292-2018 Sewell/Brandt

BE IT RESOLVED THAT this Council of the Village of South River does hereby accept the minutes of Monday, November 26, 2018, as printed and the minutes of Monday, December 3, 2018, as printed.

Carried

5. Accounts and Finance-

293-2018 McNeil/Sewell

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the following reports:

- 1) Income Statement to November 30, 2018**
- 2) Accounts Payable to November 30, 2018**

Carried

294-2018 Scott/Sewell

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the formation of an Asset Management Steering Committee containing department heads, two members of Council, the Chief Financial Officer and the Clerk Administrator with Doug Sewell representing Council.

Carried

295-2018 Sewell/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the Financial Reports: Agenda Items #1 to #5, as presented.

6. Reports from Municipal Staff and/or Committees

296-2018 McNeil/Scott

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve Option #1 from the Metroland Media to provide yearly subscriptions for the Almaguin News (6 subscriptions) at a cost of \$180.00 + \$23.40 HST for a total of \$203.40.

Carried

Council reviewed the request from the Friendly Circle to install an electronic events sign for community use. This has been discussed at the Public Works Committee in the past and Bart had done some preliminary research regarding technology and pricing. Bart would be asked to provide the Public Works Committee with updated information as time (and weather) permits.

297-2018 Sewell/McNeil

WHEREAS both the Council of the Village of South River and the Council of the Township of Machar are required to produce individual Asset Management Policies and Asset Management Plans; and

WHEREAS each municipality will require its own Organizational Strategic Plan (OSP); and

WHEREAS direction, framework and approach for implementing the asset management policy and plan is best served by Joint Council with department managers presenting the required information from management; and

WHEREAS the items which need to be discussed and approved (such as the department budgets, capital projects and acquisitions) can occur in a fulsome discussion at Joint Council; now

THEREFORE the Council of the Village of South River advises the Township of Machar that it will remove itself from the Shared Services Committees effective December 31, 2019.

Carried by Recorded Vote: 5 Yeas/0 Nays

Council discussed a verbal request from the tenants at the municipally-owned building on Ottawa Avenue. The property, historically, has been used as an office suitable for businesses with small groups of employees. The building was rented with that understanding in May of 2008 and, although the current business has expanded its employee numbers the Village will not be able to accommodate its request for another washroom. Under the current building code any additions or retrofits must comply with the Accessibility Act and the space at the location is limited and would take away space from existing offices to create an accessibility washroom. Also, the cement pad the building sits upon would need to be broken through to accommodate the new plumbing. If there was a long-term plan to keep the building as a rental Council would consider a renovation which would include a second washroom.

298-2018 McNeil/Sewell

The Council of the Village of South River does hereby accept the Post-Election Accessibility Report as provided by the Clerk Administrator for the 2018 Municipal Election.

Carried

299-2018 Brandt/Sewell

BE IT RESOLVED THAT the Council of the Village of South River does hereby support the PARC organization with the creation of an “Ice Ribbon” at Tom Thomson Park for the winter of 2018.

Carried

300-2018 Brandt/Scott

BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Reports from Municipal Staff and/or Committees: Items #1 to #7.

Carried

6.2 Reports from Joint Committees

301-2018 McNeil/Sewell

BE IT RESOLVED THAT the Council of the Village of South River does hereby appoint Brenda Scott as the South River Council representative to the South River Machar Union Library Committee and Sonya Doyle and Gail Halford as the two citizen appointees to the South River Machar Union Library Committee.

302-2018 Sewell/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby appoint Nick Loney as the South River citizen appointee to the South River Machar Medical Center Board of Management.

Carried

6.3 Reports from Regional Committees –

Council will wait to be advised on all the nominees who put their names forward for the District of Parry Sound Municipal Association Representative (Ward #5) and for the North Bay Parry Sound District Health Unit Board before endorsing a single nomination.

7. Correspondence

303-2018 Sewell/McNeil

BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Correspondence: Agenda Items #1 and #2.

Carried

8. Council Information Update

* “Declaration of Pecuniary Interest and General Nature There Of” forms will available prior to a scheduled council meeting to be completed before the meeting is called to order and then read into the meeting at the appropriate spot on the agenda. Each Councillor is responsible for determining if there is a Pecuniary Interest and making this declaration.

* The next four years will be busy. Council and Staff have many administrative items which will need to be reviewed, updated or approved. This will be in addition to the many projects and issues which will present themselves to Council over time. Staff is looking forward to the challenges and we ask for your assistance by reviewing your Council Agenda prior to the meeting. Council meeting Agenda Packages will be scanned and emailed to you on Friday afternoon prior to the Monday meeting. Please notify the Clerk of any item you would like to have placed on the agenda by Wednesday before the meeting. This will allow time for staff to conduct any preliminary research to assist Council with any necessary decisions.

We ask that if you have questions regarding an issue Council is dealing with to call the office and schedule some time to review the matter. We will be happy to provide you with information which will help you to consider the matters before you with a fuller understanding.

If you notice an error or omission in the draft minutes kindly advise us before the meeting so we have time to correct the error prior to the meeting being called to order.

* Just a reminder: the municipal office will be closed from noon, Monday, December 24, 2018 until Wednesday, January 2, 2019. Public Works staff will be on-call for snow or water events. Should there be an emergency please contact the Clerk Administrator at any time at any of the phone numbers provided to you in your Orientation binder. Garbage pick-up will occur on Fridays during the Holiday Season as regularly scheduled.

* Merry Christmas to you and your families and best wishes, both personally and professional, for 2019!

9. **In Camera-** NIL

10. **By-laws-** Nil

11. **Confirming By-law-**
304-2018 Brandt/McNeil

BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law#42-2018 being a by-law to confirm the proceedings of Council at its meeting held on the 10th day of December, 2018 with the signatures of the Mayor and the Clerk Administrator and the corporate seal affixed.

Carried

12. **Adjournment**
305-2018 McNeil/Scott

BE IT RESOLVED THAT this Council of the Village of South River does hereby adjourn to meet again as the South River Council on Monday, January 14, 2019 at 5:30 p.m. in the South River Council Chambers located at 63 Marie Street or at the call of the Mayor. Time of Adjournment: 9:11 p.m.

Carried

Jim Coleman, Mayor

Susan L. Arnold, Clerk Administrator