

Village of South River
Council Meeting – Nov 27, 2023

The meeting of the Council of the Village of South River was held virtually and in person on Monday November 27, 2023. A quorum was present. In attendance were Mayor Jim Coleman, Deputy-Mayor Bill O’Hallarn, Councillor Teri Brandt and Councillor Robert Brooks. Councillor Brenda Scott attended virtually.

Staff in Attendance: Don McArthur, Clerk Administrator – In person
Janet Wedseltoft, Chief Financial Officer – In Person
Allister Johnston, Administrative Assistant – In person

Guests – Rocco Frangione (Virtual), Sarah Bissonette (Virtual), Sherri Hawthorne, Nancy Thrall, Marvin Nolan, Don & Mary Norman and John Kelly

1. **Call to Order** - The Meeting was called to order by Mayor Jim Coleman at 5:30pm.

2. **Declaration of Pecuniary Interest and General Nature Thereof** – Nil

3. **Delegation and Public Meeting** – 1. S. Hawthorne – Pickleball Court Resurfacing

Regarding Item 3.1 S. Hawthorne – Pickleball Court Resurfacing Sherri Hawthorne presented to Council regarding resurfacing of Tennis and Pickleball court. Ms. Hawthorne provided a history of the court including the fundraising among many groups to have them constructed. Several options were presented but none were recommended. An expert could be hired to examine the court and suggest solutions with estimated costs. Council asked if there are any existing courts they could use as a reference. The group to get back to Council with their recommendation. Ms. Hawthorne concluded by thanking Council for their time.

Guests Sherri Hawthorne, Nancy Thrall, Marvin Nolan, Don & Mary Norman and John Kelly leave at 6:10 PM

4. **Adoption of Minutes** - Council Tuesday November 14th, 2023

328-2023 Brandt/O’Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby adopt the minutes of the Council meeting dated November 14, 2023 as presented.

Carried

5. **Accounts and Finance**

5.1 **Accounts Reports**

1. Budget Direction – Fire and Arena
2. 2024 Water Rates
3. 2024 Administration Fees and Mileage
4. Kawartha Credit Union - Commitment Letter
5. Community Improvement Plan Update
6. 2024 Cyber Insurance Renewal
7. Asset Management Plan Review

Regarding Item 5.1.1 Budget Direction – Fire and Arena Council discussed presented budget options. Council recommended investigating budgets for each option.

In regards to Item 5.1.2 2024 Water Rates Council discussed yearly water rate changes from 2020 to 2026 as per the six year financial plan and confirmed the 2024 rates.

329-2023 Brooks/O’Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the recommendation to increase the Water Rates in Schedules A and B for 2024 by 8% except the monthly rate for properties with water turned off at the curb shall increase by \$4 per month as per the attached schedules.

Carried

Regarding Item 5.1.3 2024 Administration Fees and Mileage Council discussed current Mileage recommendations. Council discussed current Administration fees, names and changes.

330-2023 Brandt/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the 2024 Administration and Planning Fees as presented and that the mileage rate for travel be set at \$0.60 per kilometre.

Carried

In regards to Item 5.1.4 Kawartha Credit Union - Commitment Letter Council discussed the revisions by Kawartha Credit Union to comply with Municipal Act.

331-2023 Brooks/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby authorize the Mayor and Treasurer to reenter an agreement with Kawartha Credit Union for a line of credit as per the terms of the letter of commitment and By-law 01-2023.

Carried

In regards to Item 5.1.6 2024 Cyber Insurance Renewal Council touched on premiums for each year starting in 2019 to 2023.

332-2023 Brooks/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve renewal of the Cyber Insurance policy with BFL as per the terms presented.

Carried

Regarding Item 5.1.7 Asset Management Plan Review. Council discussed creating a committee of two councilors and administration staff as needed. Councillors Scott and Brooks volunteered to sit on it. A resolution to be brought forward to create the committee at the next meeting of Council.

333-2023 Brandt/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the reports from Accounts and Finance #1 to #7.

Carried

6. Reports from Municipal Staff and/or Committees

6.1 Reports from Municipal Staff and Related Business –

1. South River Personnel Committee Minutes Nov 10 2023
2. Procedural By-law Review – Re Council Meeting Dates
3. Public Works Minutes November 23 2023

Regarding Item 6.1.1 South River Personnel Committee Minutes Nov 10 2023 Council discussed Plans for Public Works Operator retention. Council discussed continued inquiry into a new Part-Time Arena Operator.

In regards to Item 6.1.2 Procedural By-law Review – Re Council Meeting Dates Council discussed change of time and date to Tuesdays at 2:00 PM. Council noted the 4 hour limit before passing a Resolution to continue a Council Meeting should remain in effect for the new time. Council set the next Council meeting for Tuesday December 12th 2023 at 2:00 PM.

334-2023 O'Hallarn/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve a an amendment to Procedural By-law # 02-2023 Section 3 – Convening of Council Meetings Article c) be deleted and replace with

Meetings of the Council shall begin at 2 p.m. local time on the second and fourth Tuesdays of each month except August and December shall only be the second Tuesday of the month.

And the curfew be changed to 6 PM.

Carried

In regards to Item 6.1.3 Public Works Minutes November 23 2023 Council discussed Public Works lawnmower purchase. Council discussed budget and remaining Watermain Project work to be done in Spring.

335-2023 Brooks/O'Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the recommendation of the South River Public Works Committee that the Kubota model ZG327PANC-3-60 Riding Lawnmower be purchased from Tracks and Wheels at a cost of \$15,459.43 plus applicable taxes.

Carried

336-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the staff and committee report #1 and #3 as presented.

Carried

6.2 Reports from Shared Services –

1. SRM Chief Arena Operator October Report
2. SRM Fire Chief Report November 2023
3. SRM Arena RFP 01-2023
4. NBRHC Backup Dispatch Agreement

Regarding Item 6.2.3 SRM Arena RFP 01-2023 Council discussed De-humidifier types and quotes.

337-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby recommend that SRM Arena RFP#01-2023 for mechanical upgrades to the South River Machar Arena be awarded to Black & McDonald and the appropriate contract and by-law be brought forward to the next meeting of Council.

Carried

338-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT this Council of the Village of South River does hereby accept the reports from Shared Services Staff and Committees #1 to #4.

Carried

6.3 Reports from Regional Committees

1. PSDSSAB November CAO Report
2. Joint Building Committee November 16 Minutes and Resolutions
3. ACED Director November Report September 28 Minutes and Autumn Newsletter
4. POA 2024 Draft Budget

Regarding Item 6.3.1 PSDSSAB November CAO Report Council discussed current operations and touched on apartments the PSDSSAB is trying to rent in Powassan

In regards to Item 6.3.2 Council discussed the changes the Joint Building Committee has made and current operations.

In regards to Item 6.3.3 ACED Director November Report September 28 Minutes and Autumn Newsletter Council touched on the ACED Gala event. Council discussed ideas for youth work

programs.

339-2023 Brandt/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Reports from the Regional Committees: Items #1 to #4.

Carried

7. By-Laws and Resolutions

1. Tax Sale Policy – Tax Certificate at Two Years
2. Highway Safety – Letter of Support re: Passing on Double Solid Lines
3. Appoint Temporary Chief Public Works Operator – Bart Wood
4. By-law 45-2023 NBRHC Backup Dispatch Agreement

340-2023 O'Hallarn/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby direct staff to actively work with taxpayers to bring accounts to current to the best of their ability and to begin the tax sale process for accounts more than two years in arrears as per the Municipal Act 2001 sec 373 (1).

Carried

341-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT this Council of the Village of South River does hereby authorize the Mayor to send a letter of support to MPP Guy Bourgouin to draft legislation making it illegal for motor vehicles to pass on a double solid yellow line.

Carried

342-2023 Brooks/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby appoint Bart Wood as a temporary Chief Public Works operator

Carried

343-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law# 45-2023, being a by-law to enter into an agreement for backup dispatch service for the South River Machar Fire Department with the NBRHC CACC with the signatures of the Mayor and the Clerk-Administrator and the corporate seal affixed.

Carried

8. Correspondence

1. Township of Perry -IION Letter of Support
2. Town of Orangeville - Ontario Works Financial Assistance Rates
3. Municipality of Coleman Township - Conservation Officer Reclassification
4. Town of Aylmer - Amendments to the Residential Tenancies Act
5. Municipality of Wawa - Support Water Training
6. FONOM - ECHO Support Letter
7. Township of Shuniah - Unnecessary Noise Engine Brakes

In regards to Item 8.2 Town of Orangeville - Ontario Works Financial Assistance Rates Council touched on when the rates were last changed.

In regards to Item 8.4 Town of Aylmer - Amendments to the Residential Tenancies Act Council discussed rent controls and their effects.

In regards to Item 8.5 Municipality of Wawa - Support Water Training Council discussed current costs associated with obtaining Water Certification and locations where Water Training and Certification is performed.

In regards to Item 8.7 Township of Shuniah - Unnecessary Noise Engine Brakes Council discussed how recently paved roads have reduced noise from vehicles.

344-2023 O'Hallarn/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Correspondence: Agenda Items #1 to #7.

Carried

Sarah Bissonette Leaves the Meeting at 7:40 P.M.

Rocco Frangione Leaves the Meeting at 7:40 P.M.

9. Council Roundtable (Items of Interest) – Staff Christmas Event

Deputy-Mayor Bill O'Hallarn asks if the upcoming December Public works meeting is needed due to its closeness to the holidays, and suggested looking into its necessity.

Councillor Robert Brooks asked after Train Station funding updates. Clerk-Administrator Don McArthur stated an application has been completed and they are waiting to hear back.

Clerk-Administrator Don McArthur spoke about the trails planned to Tom Thomson and the possibility of the same asphalt contractor bidding on work on the Tennis/Pickleball Court.

Councillor Robert Brooks asks if the South River Power Generating Station is back in operation. Clerk-Administrator Don McArthur stated it resumed operation November 24th.

Councillor Teri Brandt listed out roles for Christmas in the Village that Councilors could perform and sought volunteers. All Council agreed to help as their schedule permitted.

Councillor Brenda Scott suggested the Village send a letter of thanks to skateboard instructor Zachary Sihillo in appreciation of his teaching youth at the skate park.

Clerk-Administrator Don McArthur brought forward that an intern could be shared with the South River Power Generating Corporation. The role would be economic development/business manager.

Allister Johnston leaves the meeting at 8:15 PM

10. In Camera

1. Fire Chief Employment Contract
2. Clerk-Administrator Annual Review
3. Crossing Guard Pay Review
4. Staff Christmas Appreciation
5. JBC Building Inspector 2024 Wages

345-2023 O'Hallarn/Brooks

Be it Resolved that this meeting of the Village of South River Council be closed under Subsection 239(d) labour relations or employee negotiations and that this Council proceeds in Camera at 8:16 p.m. for the purpose of discussing issues related to the above.

Carried

346-2023 Scott/Brandt

BE IT RESOLVED THAT this Council adjourn the Closed meeting and reconvene in Open Session at 8:58 p.m. with Mayor Jim Coleman as Chair.

Carried

347-2023 O'Hallarn/Brooks

BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the employment contract for the years 2024 to 2026 for the South River Machar Fire Chief as per the personnel committee recommendation.

Carried

348-2023 Brooks/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby accept the personnel committee review of the Clerk – Administrator and the 2024 wage be set as per

the terms of the contract.

Carried

349-2023 Brooks/O'Hallarn

The Council of the Village of South River does hereby accept the Joint Building Committee Resolution # 2023-042 recommendation for the 2024 wage for the Building Inspector.

Carried

11. Confirming By-law – By-law #46-2023

350-2023 O'Hallarn/Brandt

BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law# 46-2023, being a by-law to confirm the proceedings of Council at its meeting held on the 27th day of November 2023 with the signatures of the Mayor and the Clerk-Administrator and the corporate seal affixed.

Carried

12. Adjournment

351-2023 Brandt/O'Hallarn

BE IT RESOLVED THAT this Council of the Village of South River does hereby adjourn to meet again as the South River Council on Tuesday December 12th, 2023 at 2:00 p.m. in the South River Council Chambers located at 63 Marie Street or at the call of the Mayor. Time of Adjournment: 9:00 p.m.

Carried

Jim Coleman, Mayor

Don McArthur, Clerk-Administrator